Annex 3

EOI technical capability template

May 2022

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| Question | Response guide | Response format |
| Please submit three (3) case studies of services which you have provided that demonstrate how your consortium is capable of achieving the aims of the Evidence Centre. Use this as an opportunity to use real-life (anonymised) examples.Case studies must be from work delivered within the last three (3) years. | To achieve a pass, the response overall must provide a satisfactory degree of confidence that the applicant has the experience, capacity and capability to successfully deliver the Evidence Centre.Applicants will receive a fail if its case studies do not show that it has the experience, capacity and capability amongst the consortium to deliver the services. A fail will result in exclusion from the competition process.Consortia should identify which consortium member brings the relevant experience. Note that three (3) case studies are not required from each member).Applicants should complete the reference table in this Annex to accompany the three examples. | Potential Providers should submit each case study as a word document limited to 500 words in font size 11, Arial.Diagrams, pictures, and graphs may be included |
| Are you unable to provide three case studies?  | Please note applicants who can provide fewer than three case studies must state in no more than 250 why. For example, if the applicant can only provide two, they should do so as well as explain in 250 words why they cannot provide the third. | Yes / No |

|  |  |
| --- | --- |
| Case study 1[Insert here] | 500 words max |
| Case study 2[Insert here] | 500 words max |
| Case study 3 [Insert here] | 500 words max |

**Please summarise in a few lines in the table below the role each consortium member will play in the delivery of the proposed consortium.**

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## **Please provide references in the table provided below to accompany the populated EOI questionnaire.**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Contract/Grant 1 | Contract/Grant 2 | Contract/Grant 3 |
| **Name of customer organisation** |  |  |  |
| **Point of contact in the organisation** |  |  |  |
| **Position in the organisation** |  |  |  |
| **E-mail address** |  |  |  |
| **Description of contract** |  |  |  |
| **Contract/grant start date** |  |  |  |
| **Contract/grant completion date** |  |  |  |